

## **INFORMATION for ARTISTS**

The Shropshire Hills Discovery Centre promote and exhibit the work of both professional and amateur local artists with a preference given to those whose work reflects the theme of "landscape".

## **Terms & Conditions**

The exhibition shall hang for approximately six weeks. At the Discovery Centre, exhibitions would normally be mounted on a Wednesday afternoon by arrangement and taken down on a Tuesday either at the start or end of the day by arrangement. The Discovery Centre will take a commission on sales of 30%.

Artists will be responsible for producing all publicity material but all text must be approved by the Centre Manager. Publicity and marketing by the Centre may include, but will not usually exceed, promotion of the exhibition on site or on our website. As such we would welcome two or three digital images of pieces that will be included in the exhibition with permission to use them for these purposes.

Artists will be responsible for mounting their work following discussion with the Gallery Curator. Artists are responsible for insuring their own work while exhibiting at the Centre.

**Artists must label each item in the exhibition giving details of artist, title, price, medium and a reference number. All labels must be typed on white card or mounted on foam board. We also require this as a list which must be available on the day of hanging either emailed to the Centre or handed in at front desk. Artists wishing to remove or add items to their exhibition once it is open need to agree this with the centre manager.**

Due to the nature of our visitors, while we ask if purchases can be collected from the Centre after the end of an exhibition, if this does not suit purchasers we do allow pieces to be taken away during exhibitions. At the end of an exhibition we will contact purchasers of pieces to be collected and store the pieces until they are collected.

Artists need to invoice the centre at the end of their exhibition for all sales less 30% commission. The invoice needs to be addressed to Grow Cook Learn, Shropshire Hills Discovery Centre, Craven Arms, Shropshire SY7 9RS. Payments will be made within 30 days by BACS.

**N.B. Artists are required to be available on the last day of their exhibition to take away any unsold pieces and refill all holes that were made in the walls to hang their paintings. Materials for this are provided by the Centre. Any artist who is unable to comply with this request will be charged a standard fee of £25 to make good all surfaces following the exhibition.**

## Expression of Interest to Exhibit

The Gallery and Café are heavily oversubscribed. If you would like to express an interest in exhibiting in one of the spaces please complete details of your proposed exhibition below and return to Shropshire Hills Discovery Centre, School Road, Craven Arms, Shropshire SY7 9RS.

**Please also include some images of your work.**

We review expressions of interest in the autumn to program for the following year. We will contact you if you are selected to exhibit.

Exhibition Name:	
Description: At a minimum a couple of lines describing the exhibition and a couple of lines background information the artist / group / members of the group.	(Alternatively you can email this information to us at <a href="mailto:discovery.centre@growcooklearn.co.uk">discovery.centre@growcooklearn.co.uk</a> )
Artist or Group Name:	
Main contact:	
Phone number:	
Email Address:	
Postal Address:	
During the next two years are there any months when you would not be able to exhibit?	
Have you hung a public exhibition before? If so where?	
Office use only:	
Hanging:	
Preview: (If applicable)	
Take down:	

